

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**MARCH 7, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mark Cook, Public Works Director; Josh Fredrickson, Engineer; Dan Carlson, CDS Director; Zach Torrence-Smith, Planner I/Long Range; Patti Stacy, Solid Waste Director/Interim Maintenance Director/Project Manager; Todd Davis, Noxious Weed Program Coordinator; Marc Eylar, Assistant Coordinator; Darren Higashiyama, Chief Deputy; Emily Smith, Administrative Assistant; Mandy Buchholz, Office Administrator; and approximately 30 members of the public.

**CALL TO ORDER**

Chairman Wright called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Dan Carlson, CDS Director, introduced Zach Torrence-Smith, as their new Planner I/Long Range employee.

**PROCLAMATIONS**

**PROCLAMATION**

**FRANCISCO AYALA DAY**

**COMMISSIONERS**

Vice-Chairman Wachsmith moved to approve a Proclamation declaring March 15, 2023, as "Francisco Ayala Day" in Kittitas County, for being the 2023 WIAA 2A State Wrestling Champion in the 152 lb. Weight Class. Commissioner Osiadacz seconded. Motion carried 3-0.

**PROCLAMATION**

**CLE ELUM-ROSLYN HIGH SCHOOL CHEER TEAM DAY**

**COMMISSIONERS**

Vice-Chairman Wachsmith moved to approve a Proclamation declaring March 16, 2023, as "Cle Elum-Roslyn High School Cheer Team Day" in Kittitas County, for being the 2022-2023 WIAA 2B Academic State Champions. Commissioner Osiadacz seconded. Motion carried 3-0.

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as amended, by removing Consent Item B. Commissioner Osiadacz seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
12/12/2022	Airport Study Session
12/28/2022	Public Health Study Session
01/10/2023	Solid Waste and Maint. Study Session
01/23/2023	KVEC Study Session
01/23/2023	IT Study Session
01/30/2023	BOH and BOCC Joint Meeting
02/09/2023	Ellensburg City Council Joint Special Meeting
02/14/2023	HR Study Session
02/14/2023	Solid Waste and Maint. Study Session
02/17/2023	Special Meeting - Broadband
02/21/2023	BOCC Office Admin
02/21/2023	Commissioner's Agenda
02/27/2023	BOCC Office Admin
02/27/2023	Public Health Study Session

**REQUEST TO ACKNOWLEDGE AN ELECTION SECURITY GRANT THROUGH THE OFFICE OF THE SECRETARY OF STATE - ITEM REMOVED AT THE REQUEST OF THE AUDITOR**

**SPECIAL EVENT APPLICATION      YAKIMA RIVER CANYON MARATHON      COMMISSIONERS**

Approve a Special Event Application to hold the Yakima River Canyon Marathon on April 1, 2023, conditioned upon complying with the recommendations from the Sheriff, Fire Marshal, Treasurer's office and the Public Works Department; and to approve a waiver to Kittitas County Code Chapter 5.20.100 - Penal Bond - Bond of Indemnity.

**SET PUBLIC HEARING                      OFFICE SPACE LEASE                      MAINTENANCE**

Approve Setting a Public Hearing to consider entering into a Lease for

additional office space, to be held on March 28, 2023, at 2:30 p.m. at the Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Room 109, Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2023-036          2023 HOTEL/MOTEL TAX FUND GRANTS          COMMISSIONERS**

Approve Resolution No. 2023-036, Adopting the Distribution of the 2023 Hotel/Motel Tax Fund Grants, in the total amount of \$232,378.87.

**AGREEMENTS                                  2023 LODGING TAX SERVICES                          COMMISSIONERS**

Approve the 2023 Lodging Tax Services Agreements No. LT-2023-002 through LT-2023-021, as Awarded by Resolution No. 2023-036.

**AGREEMENT    HOPESOURCE    COMMISSIONERS**

Approve an Amendment to the Professional Services Agreement between Kittitas County and HopeSource, for the Youth Recreation Scholarship Program.

**AGREEMENT    U. S. FOREST SERVICE    SHERIFF**

Approve Modification Number 005, for Grant Agreement #19-LE-11061700-009, Cooperative Law Enforcement Agreement, between the U.S. Forest Service, Okanogan-Wenatchee Nation Forest, and the Kittitas County Sheriff's Office, in the amount of \$47,960.00, to enhance law enforcement in connection with activities on National Forest Service lands from January 1, 2023, through December 31, 2023.

**GRANT    WASPC TRAFFIC SAFETY    SHERIFF**

Acknowledge a Washington Association of Sheriff's & Police Chiefs Traffic Safety Grant, in the amount of \$6,000.00 for 2 Lidar Units.

**RESOLUTION 2023-037                                  CRACK SEALANT MATERIALS                                  PUBLIC WORKS**

Approve Resolution No. 2023-037, to Award the Bid to Furnish Crack Sealant Materials for 2023, to Special Asphalt Products for Schedule "A", and to authorize the Public Works Director to sign the contract documents.

**RESOLUTION 2023-038                                  ASPHALT MATERIALS                                  PUBLIC WORKS**

Approve Resolution No. 2023-038, to Award the Bid to Furnish Asphalt Materials for 2023, to Granite Construction Company, and to authorize the Public Works Director to sign the contract documents.

**RESOLUTION 2023-039**

**MAINTENANCE ROCK MATERIALS**

**PUBLIC WORKS**

Approve Resolution No. 2023-039, Awarding the Bid to Furnish Maintenance Rock Materials for One Calendar Year Following Contract Execution and to Authorize the Public Works Director to Sign Contract Documents, to Ellensburg Cement Products, Inc. for Schedules "A", "B", and "C".

**RESOLUTION 2023-040**

**LIQUID ASPHALT MATERIALS**

**PUBLIC WORKS**

Approve Resolution No. 2023-040, to Award the Bid to Furnish Liquid Asphalt Materials for 2023, to Albina Asphalt for Schedule "A" and "B", and to authorize the Public Works Director to sign the contract documents.

**RESOLUTION 2023-041**

**SURVEY MONUMENT PRESERVATION**

**PUBLIC WORKS**

Approve Resolution No. 2023-041, Adopting the "Survey Monument Preservation" Public Works Policy.

**RESOLUTION 2023-042**

**NEXUS - ARCHITECTURAL SERVICES**

**PUBLIC WORKS**

Approve Resolution No. 2023-042, Selecting Nexus for Architectural Services Managing Building Renovations at the Upper County Maintenance Shop and to Authorize the Public Works Director to Negotiate and Execute a Professional Services Agreement for Said Project.

**SET PUBLIC HEARING**

**WA STATE DEPT. FISH & WILDLIFE**

**PUBLIC WORKS**

Approve Setting a Public Hearing to consider a Franchise Application by the Washington State Department of Fish & Wildlife for a wildlife fence in the vicinity of Stevens Road, Ellensburg, to be held on Tuesday April 4, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2023-043**

**2023-2025 ROAD SAFETY PLAN**

**PUBLIC WORKS**

Approve Resolution No. 2023-043, Adopting the Kittitas County Road Safety Plan for 2023-2025.

**RESOLUTION 2023-044**

**SUNCADIA RESORT DEVELOPMENT**

**PUBLIC WORKS**

Approve Resolution No. 2023-044, Authorizing the Assignment of Suncadia Resort Development Agreement Entitlements to CIBC Bank.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

The meeting was concluded at 10:33 a.m.

CLERK OF THE BOARD

  
\_\_\_\_\_  
Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
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Cory Wright, Chairman